TEST BANK: CHAPTER 2 – Computer Skills and Access

TRUE/FALSE

1.			ce with computer hardware, Internet skills, Microsoft Office, and email difficulty in keeping up with the course.
	ANS: T	PTS:	1
2.	Tablets are the best	compute	er technology to have for a college course.
	ANS: F	PTS:	1
3.	_		must be concerned with how they are going to get to class, the online low they are going to get to class.
	ANS: T	PTS:	1
4.	It is not enough to b	e compu	nter literate to be a successful online student.
	ANS: T	PTS:	1
5.	Knowing the specific requirements for the		of your computer will let you know if the configuration data meets the
	ANS: T	PTS:	1
6.	Every student needs	s to have	a printer even if they are taking only online courses.
	ANS: F	PTS:	1
7.	In order to be conne	ected to y	your online campus, you will need an ISP.
	ANS: T	PTS:	1
8.	Students can choose	e betwee	n an ISP or an LMS to connect to their course materials.
	ANS: F	PTS:	1
9.	To minimize fatigue complete your assignment		nline learner, change your environment each time you sit at your desk to
	ANS: F	PTS:	1
10.	Your online desktop	o is powe	ered by the operating system of your computer.
	ANS: T	PTS:	1
(T T	TIDLE CHOICE		

MULTIPLE CHOICE

- 1. One of the common reasons online students drop out of their program is:
 - a. Too much work.

	b. Poor organizational skills.c. Poor communication with key people such as family, and instructors.d. None of the above			
	ANS: C PTS: 1			
2.	Online instructors consistently list which of the following as a main hurdle for new online students? a. Lack of pre-requisites. b. Lack of study skills. c. Lack of technology preparedness. d. Lack of confidence.			
	ANS: C PTS: 1			
3.	The term hardware refers to the a. physical components that make up your computer. b. the programs that run on your computer. c. the connection your computer has to course materials. d. All of the above.			
	ANS: A PTS: 1			
4.	Which of the following is not a peripheral?a. Web cameras.b. Scanners.c. External hard-drives.d. CPUs.			
	ANS: D PTS: 1			
5.	Online students must have the following to be a successful in their courses: a. Technical skills. b. An up-to-date computer. c. Reliable, constant internet services. d. All of the above			
	ANS: D PTS: 1			
6.	Applications consists of a. Files. b. Letters. c. Sounds. d. Software packages.			
	ANS: D PTS: 1			
7.	In order to ensure an ergonomic working environment, you might a. position your computer monitor in a certain way. b. purchase an anti-virus program. c. use a thumb drive to save your work. d. switch rooms around your house throughout your academic program.			
	ANS: A PTS: 1			
8.	In order to maximize your workpace, you should a. have a computer desk.			

	b. have space to spread out.c. have an ergonomic chair.d. mount your monitor to the wall.				
	ANS: B PTS: 1				
9.	 When organizing your online file structure, it is best to a. store all of your files on a thumb drive. b. store your files in your My Documents folder. c. create a folder for each class. d. use a program that sorts data by subject matter. 				
	ANS: C PTS: 1				
10.	Your institution may suggest you use a certain web browser primarily because a. the material is optimized for that browser. b. it is the most economical option. c. it will prevent you from getting a computer virus. d. the ISP will work more quickly.				
	ANS: A PTS: 1				
11.	Backing up data can be done in a number of ways including a. with a surge protector. b. with your Operating System. c. with an uninteruptable power supply (UPS). d. with a portable hard drive.				
	ANS: D PTS: 1				
12.	 Which of the following should be considered when choosing an ISP? a. The amount of storage you will be provided with. b. The compatibility with your Learning Management System (LMS). c. The speed and reliability of service. d. The company's Technology Assurance Plan. 				
	ANS: C PTS: 1				
13.	 Which of the following would not be included in a Technology Assurance Plan? a. The phone number for technical support at your college. b. A thumb drive with your most important files. c. A wireless card. d. The costs associated with your Internet Service Provider. 				
	ANS: C PTS: 1				
14.	It is important to position your monitor ergonomically such that a. your eyes hit the monitor about 1/3 of the way down from the top of the screen. b. your monitor is higher than your shoulders. c. your monitor is 3 feet from your head. d. your chair height is equal to your spine length.				
	ANS: A PTS: 1				
15.	What are the basic features you will find in any Learning Management System? a. The public side.				

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- b. The private side.
- c. The course view.
- d. All of the above.

ANS: D PTS: 1

- 16. Your Learning Management System likely includes student resources that will
 - a. have links to popular ISPs.
 - b. have links to additional services from your school.
 - c. have links to your hard drive.
 - d. have links to your peripherals.

ANS: B PTS: 1

- 17. Which of the following statements is true, as you consider choosing between a desktop and a laptop?
 - a. A desktop is more expensive.
 - b. A laptop carries more risk of damage or theft.
 - c. A laptop is more current than a desktop.
 - d. A desktop runs more applications than a laptop.

ANS: B PTS: 1